

BOARD OF COMMISSIONERS

J. W. "KIRK" KIRKPATRICK, III, CHAIRMAN
BILL L. UPTON, VICE CHAIRMAN
L. KEVIN ENSLEY
MICHAEL T. SORRELLS
BRANDON C. ROGERS



COUNTY MANAGER

COUNTY ATTORNEY
LEON M. KILLIAN, III

**HAYWOOD COUNTY BOARD OF COMMISSIONERS
AGENDA FOR
October 16, 2017**

**The Board will meet in the HAYWOOD COUNTY COURTROOM
of the HISTORIC COURTHOUSE at 215 N. Main Street, Waynesville
beginning at 5:30 pm.**

**Citizens must sign up for public comment prior to 5:20 p.m. and are limited
to three (3) minutes. Audience members may not address the Board at any time
during deliberations unless recognized by the Chairman.**

- I. Call to Order - Chairman J.W. "Kirk" Kirkpatrick
- II. Pledge of Allegiance
- III. Public Comment Session
- IV. Constituent Concerns
- V. Administrative/Agency Reports
- VI. Discussion /Adjustment to Agenda
- VII. Consent Agenda
 1. Request approval of October 2, 2017 regular meeting minutes
 2. Request approval of September 2017 - Refunds, Releases, Amendments and Discoveries – Greg West, Asst. Tax Assessor – ATTACHMENT 1
 3. Request approval of September 2017 Tax Collections Update - Mike Matthews, Tax Collector – ATTACHMENT 2
 4. Request approval of budget amendments - Julie Davis, Finance Director
General Fund – Public Safety Grants - \$450,000 – federal grant for the "Improving Criminal Justice Responses Program" – ATTACHMENT 3
- VIII. Old Business

IX. New Business

1. Request approval of Occupancy Tax Penalty Waiver for The Swag Country Inn in the amount of \$1,363.98 – Lynn Collins, TDA Executive Director – ATTACHMENT 4
2. Request approval of wedding fireworks displays at Chestnut Ridge on November 18, 2017, December 30, 2017 and December 31, 2017, said approval contingent on final approval on that day by the Fire Marshal – Andrew Messer, Fire Marshal – ATTACHMENT 5
3. Request approval of fireworks display for November 4, 2017 at New Covenant Church, said approval contingent on final approval on that day by the Fire Marshal – Andrew Messer, Fire Marshal – ATTACHMENT 6
4. Request approval of an Investment Manager and to revise the current Haywood County investment policy regarding investment of County funds – Julie Davis, Finance Director – ATTACHMENT 7
5. Request approval of a permanent part time Office Assistant position for the Human Resources Department – Kathi McClure, Human Resources Director – ATTACHMENT 8
6. Request approval of budget amendment - \$4,000 – to appropriate the amount of additional funding to cover the permanent part time position per the request – Julie Davis, Finance Director – ATTACHMENT 9
7. Request approval of the appointment of Stephanie Parkins as the Haywood County Tax Administrator – Chairman J.W. “Kirk” Kirkpatrick
8. Request approval of Reverend Patrick Womack as Chaplain to the Haywood County Board of County Commissioners – Chairman J.W. “Kirk” Kirkpatrick
9. Request approval of Resolution of County Manager Designation and Duties - Chairman J.W. “Kirk” Kirkpatrick – ATTACHMENT 10

X. Closed Session

- Personnel §143-318.11(a)(6)
- Attorney/Client §143-318.11(a)(3)

XI. Adjournment