

## HAYWOOD COUNTY COMMISSIONERS

REGULAR MEETING – July 17, 2017

**CALL TO ORDER**

Chairman J.W. “Kirk” Kirkpatrick, III convened the regular meeting of the Haywood County Board of Commissioners at 5:30 p.m. in the Historic Courtroom at the Haywood County Historic Courthouse, Waynesville, North Carolina, with Chairman J.W. “Kirk” Kirkpatrick, Vice-Chairman Bill L. Upton, Commissioners L. Kevin Ensley, and Michael T. Sorrells present. Staff members present were County Manager Ira Dove, Asst. County Manager/HHSA Director Tallmadge “Stoney” Blevins, County Attorney Leon M. “Chip” Killian, III, Finance Director Julie Davis and Clerk to the Board Candace Way.

Commissioner Brandon Rogers was not present.

**PLEDGE OF ALLEGIANCE**

Chairman Kirkpatrick led the Pledge of Allegiance.

**INVOCATION**

Sheriff's Office Chaplain, Jim Haynes, offered the invocation.

**PUBLIC COMMENT SESSION**

Chairman Kirkpatrick opened the public comment session. Comments are generally limited to three minutes per individual, unless the speaker is representing a group for which the comment period may be extended to five minutes.

No one addressed the Board.

**CONSTITUENT CONCERNS**

Chairman Kirkpatrick stated that as a follow up to a public comment at the last meeting concerning Haywood Pathways Center, the County Manager has been advised that Pathways will no longer accept sex offenders to stay there.

**ADMINISTRATIVE/AGENCY REPORTS****Santek update at White Oak Landfill**

Chairman Kirkpatrick recognized Solid Waste/Tax Administrator, David Francis. Mr. Francis stated that each year, Santek provides an update on their operations to the Board. He provided a background of their operations, noting that Santek is now responsible for closure and post closure, with a guarantee of 30 years. He recognized Santek Executive Vice-President of Marketing, Cheryl Dunson and Engineer, Ron Vail.

Ms. Dunson spoke of operations, stating that their July 5<sup>th</sup> inspection went well. The next cell is to begin construction in 2018 of about 4.4 acres. She stated that they are currently accepting around 160,000 tons of waste from approved areas. During fiscal year 2016-2017, they have returned \$103,698 in host fees to Haywood County.

Mr. Vail explained that they have received Phases 4 and 5 permits, which are now for a life of a landfill permit. In addition, they have received a letter of completion for a Title V air permit. He stated that monitor wells have been added, and noted that at some point, active flares for gases will have to be installed. He stated that tonnage brought into the facility is well within limits. Currently there is 35.3 years of landfill life remaining.

Commissioner Sorrells commented that there are many checks and balances, and that he is on the Solid Waste Committee that meets with Santek, and is satisfied with the report.

The Board agreed that the information they receive is acceptable and everything seems to be running as it should.

Mr. Francis reminded the Board and the citizens about the public meeting regarding the Francis Farm Landfill. He said that it will begin at 5:30 p.m. in the historic courtroom.

**DISCUSSION / ADJUSTMENT TO AGENDA**

There was no discussion or adjustment to the agenda.

**CONSENT AGENDA**

Vice-Chairman Upton made a motion to approve the consent agenda as presented. Commissioner Ensley seconded, the motion carried unanimously.

1. Approval of June 19, 2017 regular meeting minutes and June 26, 2017 special meeting minutes.
2. Request approval of June 2017 – Refunds, Releases, Amendments and Discoveries – Greg West, Asst. Tax Assessor  
Mr. West requested approval of the report for the month of June with nothing unusual to report.
3. Request approval of June 2017 Tax Collections Update – Mike Matthews, Tax Collector  
Mr. Matthews reported that collections were 97.15% and delinquents were \$1,964,062.
4. Request reappointment of Judy Hickman as Tax Assessor – David Francis, Solid Waste/Tax Administrator  
Mr. Francis explained that Ms. Hickman had filled the unexpired term of the previous Tax Assessor, Judy Ballard. He said that Ms. Hickman has been an employee of the County since 1999, and has worked hard in this position.

Following approval of the consent agenda, Register of Deeds, Sherri Rogers, administered the oath of office to Ms. Hickman.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

**Request approval of Red Cross Proclamation**

Chairman Kirkpatrick recognized Red Cross Mountain Area Executive Director, Alli Trask. She thanked Haywood County for their support, and also thanked the local Red Cross volunteers. Chairman Kirkpatrick read the proclamation.

Commissioner Sorrells motioned to approve the proclamation recognizing July, 2017 as American Red Cross Month. Commissioner Ensley seconded and the motion passed unanimously.



**Request approval of the Haywood County Public Library Strategic Plan**

Chairman Kirkpatrick recognized Library Task Force Chair, David Felmet. Mr. Felmet provided a background of the forming of the Task Force, explaining that their work is complete, and requested approval of the plan.

Chairman Kirkpatrick clarified that issues have been identified and there is a space needs study approved to determine what should be done, and also to see what the public feels is needed and will support.

The Board agreed that it is trying to move in the right direction to accomplish that goal.

Commissioner Ensley motioned to approve the Haywood County Public Library System Strategic Plan. Vice-Chairman Upton seconded and the motion passed unanimously.

**Request approval of Resolution to dissolve the Haywood County Public Library System Task Force**

Chairman Kirkpatrick recognized County Manager, Ira. Dove. Mr. Dove explained that the Task Force was formed in October of 2016 to work on a strategic plan for the library system. He read the resolution to the Board and thanked all who worked hard to get this process done.

Chairman Kirkpatrick thanked the Task Force members for their time and efforts and recognized those in attendance, David Felmet, Sami Felmet, Manny Dalton Crane, Ira Dove, David McCracken, Dona Stewart, Elaine Stewart, Nancy Mazzarella, and Sharon Woodrow.

Commissioner Sorrells motioned to approve the Resolution to Dissolve the Haywood County Public Library System Task Force. Commissioner Ensley seconded and the motion passed unanimously.

BOARD OF COMMISSIONERS

J. W. "KIRK" KIRKPATRICK, III, CHAIRMAN  
BILL L. UPTON, VICE CHAIRMAN  
L. KEVIN ENSLEY  
MICHAEL T. SORRELLS  
BRANDON C. ROGERS



COUNTY MANAGER:  
IRA DOVE

COUNTY ATTORNEY:  
LEON M. KILLIAN, III

RESOLUTION TO DISSOLVE THE  
HAYWOOD COUNTY PUBLIC LIBRARY SYSTEM TASK FORCE

WHEREAS, the Board of County Commissioners (the "Board") established the Haywood County Public Library System Task Force on October 17, 2016; and

WHEREAS, the Haywood County Public Library System Task Force (the "Task Force") was given the duty to create a strategic plan for the library system; and

WHEREAS, the Task Force analyzed a large quantity of data and solicited input from the public through a variety of processes; and


WHEREAS, the Task Force developed a strategic plan to guide the library system over the next five years; and

WHEREAS, the Board has adopted this strategic plan on this very date.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners, Haywood County,

1. That the Board of Commissioners appreciates the hard work of the Task Force and the public in creating the first strategic plan for the county library system; and
2. That the Board encourages the interested public to join or uphold the organizations that support the library, namely The Haywood County Public Library Board of Trustees, the Friends of the Haywood County Public Library and the Haywood County Public Library Foundation; and
3. That the Haywood County Public Library Task Force, having fulfilled its mission, be dissolved, effective immediately.

PASSED AND APPROVED on this 17<sup>th</sup> day of July, 2017.

  
J. W. Kirkpatrick, III  
Chairman, Haywood County Board of Commissioners

Attest:

  
Elizabeth C. Way  
Clerk to the Board

**Request approval of the updated Annex C Alert and Warning Plan**

Chairman Kirkpatrick recognized Emergency Services Director, Greg Shuping. Mr. Shuping stated that there are fundamental issues that have to be done to take care of citizens. He said that nothing is more important than to let citizens know when there is a present or imminent threat to the County. He said that the decision was made to look at a plan revision, which is attached to the agenda, to ensure Haywood County has a solid warning system.

Sheriff's Office Captain, Tony Cope, addressed the Board. He explained that all areas of the county met to determine how to let citizens know of real world situations. He stated that each municipality approved of the plan.

Emergency Services Deputy Director of Administration, Travis Donaldson, addressed the Board. He explained that the system will work through cell phones, land lines and emails for anyone that opts in. It will require an annual review and revisions. Haywood County will hold the primary contract and will be reimbursed by the census population of each municipality. The system will go live on September 1, 2017.

Vice-Chairman Upton motioned to approve the updated Annex C Alert and Warning Plan of the Haywood County Emergency Operations Plan. Commissioner Sorrells seconded and the motion passed unanimously.

**Request approval of annual contract with Southeast Correctional Medical Group**

Chairman Kirkpatrick recognized Chief Deputy, Jeff Haynes. He explained that the annual renewal contract, which is attached to the agenda, is for medical and dental care for inmates at the Detention Center. It also provides nursing care on site. He noted that the cost has been stable, with just a small increase due to utilizing on call on the weekends.

Commissioner Sorrells motioned to approve the annual contract in the amount of \$236,760 with Southeast Correctional Medical Group for Fiscal Year 2017-2018. Vice-Chairman Upton seconded, and the motion passed unanimously.

**Request approval of annual contract between Sheriff's Office and Haywood Community College**

Chairman Kirkpatrick recognized Chief Deputy, Jeff Haynes. He explained that the annual contract, which is attached to the agenda, is for a school resource officer position for one paid deputy sheriff. It is reimbursed by the college in the amount of \$105,280.

Commissioner Sorrells motioned to approve the annual contract between the Sheriff's Office and Haywood Community College to provide security services on the campus of Haywood Community College. Commissioner Ensley seconded and the motion passed unanimously.

**Request approval of the annual contract between the Sheriff's Office and Haywood County Schools**

Chairman Kirkpatrick recognized Chief Deputy, Jeff Haynes. He explained that the contract, which is attached to the agenda, is a collaborative contract that includes Waynesville and Canton Police Departments. There are three resource officers for Tuscola, Central Haywood, and one to share between Bethel and Canton Middle Schools. These are reimbursed by the school system.

Vice-Chairman Upton motioned to approve the annual contract between the Sheriff's Office and Haywood County Schools to provide School Resource Officers to Tuscola, Central Haywood, Bethel and Canton Middle Schools. Commissioner Sorrells seconded and the motion passed unanimously.

**Request approval of change order #3 for the Animal Services facility**

Chairman Kirkpatrick recognized Facilities and Maintenance Director, Dale Burris. Mr. Burris explained that this change order in the amount of \$31,906.31 is for tempered glass doors where the public will be able to view the animals, and also for rotating food/water bowls. The Friends of the Animal Shelter have the funding for this, however he just received a donation check in the amount of \$32,000 to cover the costs. He noted that the contract period for completion has been increased by 28 days. The contract total is now \$3,523,541.41.



**Request approval of reappointment of Katherine Ramey to the Clyde Planning Board**

Chairman Kirkpatrick recognized County Manager, Ira Dove. Mr. Dove stated that he had received a request from the Town of Clyde to reappoint Terry Katherine Ramey to their Planning Board.

Vice-Chairman Upton motioned to approve the reappointment of Katherine Ramey to the Clyde Planning Board. Commissioner Ensley seconded and the motion passed unanimously.

**CLOSED SESSION**

Commissioner Sorrells made a motion to enter into Closed Session for:

Personnel – G.S. §143-318.11(a)(6).

Commissioner Ensley seconded and the motion carried unanimously.

The Board returned from Closed Session.

Chairman Kirkpatrick stated that a personnel issue was discussed in closed session, and action needs to be taken.

Vice-Chairman Upton motioned to increase the salary of Human Resources Director, Kathi McClure, to \$78,000. Commissioner Ensley seconded, and the motion passed unanimously.

**ADJOURNMENT**

Chairman Kirkpatrick asked if there was any further business.

With no further business, Commissioner Sorrells made a motion to adjourn the regular Board meeting. Commissioner Ensley seconded; the motion carried unanimously.

The time of adjournment was 7:10 p.m. The DVD is attached by reference to the minutes.

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CLERK

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CHAIRMAN

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