

HAYWOOD COUNTY COMMISSIONERS

REGULAR MEETING – August 7, 2017

CALL TO ORDER

Chairman J.W. “Kirk” Kirkpatrick, III convened the regular meeting of the Haywood County Board of Commissioners at 9:00 a.m. in the Historic Courtroom at the Haywood County Historic Courthouse, Waynesville, North Carolina, with Chairman J.W. “Kirk” Kirkpatrick, Vice-Chairman Bill L. Upton, Commissioners L. Kevin Ensley, Michael T. Sorrells and Brandon C. Rogers present. Staff members present were County Manager Ira Dove, Asst. County Manager/HHSA Director Talmadge “Stoney” Blevins, County Attorney Leon M. “Chip” Killian, III, Finance Director Julie Davis and Clerk to the Board Candace Way.

PLEDGE OF ALLEGIANCE

Chairman Kirkpatrick led the Pledge of Allegiance.

INVOCATION

Reverend Wilson Strickhausen offered the invocation.

PUBLIC COMMENT SESSION

Chairman Kirkpatrick opened the public comment session. Comments are generally limited to three minutes per individual, unless the speaker is representing a group for which the comment period may be extended to five minutes.

No one addressed the Board.

CONSTITUENT CONCERNS

There were no constituent concerns.

ADMINISTRATIVE/AGENCY REPORTS**Southwestern Commission annual report**

Chairman Kirkpatrick recognized Southwestern Commission Executive Director, Sarah Thompson. She stated that this is their 52nd year in service to the region. She explained that there are three main functions of the organization, the Area Agency on Aging, the Workforce Development Department and the Community and Economic Development Department. They raise local funds through per capita dues, at .75 cents per capita. She noted that less than \$200,000 a year is raised which is used for leverage for \$6 million dollars from federal funds. Haywood County’s \$32,000 in dues brings in \$400,000 in Aging Services alone. She said that the most recent annual report provides an overview of programs. GoWNC.org is the marketing initiative to bring attention to the western region. They are working on a broadband assessment this year, which is geared towards working within each community to possibly bring federal and state funds to the area.

Commissioner Sorrells said that as the Board representative on that board, he sees all of this going on through the region and invited anyone to join their meetings which are held every other month.

Certificate of Achievement for Excellence in Financial Reporting

Chairman Kirkpatrick recognized County Manager, Ira Dove. Mr. Dove reported that this is the 17th year that the County Finance Department has been recognized for the Achievement of Excellence, which comes from the Government Finance Officers Association. He noted that this shows that there is full transparency in county financing. He recognized the staff from the Finance Department.

Ms. Davis complimented her staff, noting that they work hard all year for this achievement.

DISCUSSION / ADJUSTMENT TO AGENDA

There was no discussion or adjustment to the agenda.

CONSENT AGENDA

Vice-Chairman Upton made a motion to approve the consent agenda as presented. Commissioner Sorrells seconded, the motion carried unanimously.

1. Approval of July 17, 2017 regular meeting minutes.
2. Budget Amendments – Finance Director, Julie Davis FY2016-2017
 - a. General Fund - \$16,000 – transportation – Rural Operating Assistance
Ms. Davis explained that this is for Mountain Projects, and assures that there is money in place to pay invoices from the previous fiscal year.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2016-2017

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Department line item	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Mass Transit - other contracts	11023-09900	238,822	16,000	254,822


which will result in a net increase (decrease) of \$ 16,000 in the expenditures of the General Fund.


To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Revised Intergovernmental				
NC DOT #BTAP	11009-44380-0601	65,662	5,200	70,862
NC DOT #GP	11009-44380-0697	65,643	7,800	73,443
				13,000

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 7 day of August, 2017.


 Chairman
 Haywood County Board of Commissioners

ATTEST:

 Clerk to the Board

Explanation:
To add income tax additional revenue that was passed through the county for Mountain Project transportation program.

- b. General Fund - \$300,000 – Health Insurance Fund
Ms. Davis explained that this is the revenue source from the general fund and is recognizing it in the budget.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2016-2017

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the Internal Service Fund - Health Insurance, the expenditures are to be changed as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Insurance costs	10000 918302	5,227,200	300,000	5,527,200

which will result in a net increase of \$ 300,000 in the expenditures of the Internal Service Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Regular Haywood County - employer	100070-400000	5,227,200	300,000	5,527,200

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 7 day of August, 2017.


 Chairman
 Haywood County Board of Commissioners

ATTEST:

 Clerk to the Board

Explanation:
To increase appropriations to cover the health care expenses through June 30.

FY2017-2018

a. General Fund - \$17,500 – HHSa – Meals on Wheels

Ms. Davis explained that this budget amendment is from United Way for grants for the Meals on Wheels program.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2017-18

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2018

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
HHSa - Meals on Wheels				
Food & Provisions	115350-522000-18UWG	-	17,500	17,500

which will result in a net increase of \$ 17,500 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Miscellaneous				
MOW Meals Contributions	115100-455844-18UWG	-	17,500	17,500

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 7 day of August, 2017.

ATTEST:
Elizabeth C. Way
Clerk to the Board

[Signature]
Chairman
Haywood County Board of Commissioners

Explanation:
To recognize the grant awarded by United Way of Haywood County to the Meals on Wheels program to reduce the waiting list and provide meals for elderly, homebound and disabled adults who do not have the ability to prepare their own meals.

b. General Fund - \$13,515 – HHSa – Women’s & Children’s Health Section

Ms. Davis explained that this is a grant for the breast feeding program.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2017-18

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2018

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
HHSa - WC				
Salaries & Wages - Temp & FT	115170-512000	10,274	13,515	23,889

which will result in a net increase of \$ 13,515 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Intergovernmental Revenue				
WIC	110050-451545	251,748	13,515	265,263

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 7 day of August, 2017.

ATTEST:
Elizabeth C. Way
Clerk to the Board

[Signature]
Chairman
Haywood County Board of Commissioners

Explanation:
To recognize Federal funds for the Breastfeeding Peer Counselor Program as part of the Women, Infants and Children (WIC) Program to increase breastfeeding initiation.

Adopted this 7th day of August in Haywood County, North Carolina.

Board of Commissioners

J. W. "Kirk" Kirkpatrick, II, Chairman
 Bill L. Arroyo, Vice Chairman
 L. Ryan Baker
 Ronald T. Bennett II
 Shannon C. Byrnes



County Manager
 Bill Dorn

County Attorney
 Lynn M. Moore, III

RESOLUTION BY HAYWOOD COUNTY BOARD OF COUNTY COMMISSIONERS

WHEREAS, The Federal Clean Water Act Amendments of 1977 and the North Carolina Water Infrastructure Act of 2015 (NCDS 15NC) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of drinking water treatment works, water distribution systems projects, and

WHEREAS, Haywood County has need for and intends to perform a study of the public water systems in Haywood County to better serve the citizens and residents of Haywood County in terms of drought and emergency situations, and

WHEREAS, Haywood County intends to request State grant assistance for the project through the North Carolina Division of Water Infrastructure Management/Regeneration grant program to help all municipalities and service districts within Haywood County,

NOW THEREFORE BE IT RESOLVED, BY THE HAYWOOD COUNTY BOARD OF COUNTY COMMISSIONERS:

That Haywood County, the Applicant will, in conjunction with the local municipalities and service districts, arrange financing for all remaining costs of the project, if approved for a State grant award.

That the Board, Haywood County Manager, the Authorized Official, and successors in Office, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a grant to aid in the completion of the project described above.

That the Authorized Official, and successors in Office, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project, to make the information as contained above, and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to State grants pertaining thereto.



J.W. "Kirk" Kirkpatrick, Chairman
 Haywood County Board of Commissioners

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Clerk to the Board of the Haywood County Board of County Commissioners does hereby certify:

That the above-stated resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Haywood County Board of County Commissioners duly held on the 7th day of August, 2017, and, further, that such resolution has been duly recorded in the minutes of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 7th day of August, 2017.



Elizabeth Caroline Way, Clerk to the Board

215 North Elm Street • Weathersville, North Carolina 28786
 Phone: 828-462-8825 • Fax: 828-462-8115

Commissioner Ensley motioned to approve the resolution as presented. Commissioner Rogers seconded and the motion passed unanimously.

Resolution in Support of the Grant to Study Water Supply in Haywood County

WHEREAS, Haywood County, a body politic, the Towns of Canton, Clyde, Maggie Valley and Waynesville and the service districts of Janssaka Sanitary District and Maggie Valley Sanitary District wish to apply for a grant through the NCDCO to study Regeneration Partnership; and

WHEREAS, Haywood County does not operate a water system, but has an interest in establish inter-local partnerships to benefit the citizens of Haywood County; and

WHEREAS, the Towns of Canton and Waynesville have independent water production facilities serving the respective towns and selling water to other municipal or sanitary districts; and

WHEREAS, the Town of Clyde buys water and sewer services from the Town of Canton; and

WHEREAS, the Maggie Valley Sanitary District operates an independent water production facility serving the town of Maggie Valley and other communities outside municipal boundaries; and

WHEREAS, Janssaka Sanitary District purchases water and sewer services from the Town of Waynesville and operates distribution and collection services outside municipal boundaries; and

WHEREAS, Districts may need to access water in the event of a failure or other emergency circumstances from another District; and

WHEREAS, Western North Carolina has experienced several exceptional drought and fires during the past 20 years leading to the creation of certain water restrictions within the Districts; and

WHEREAS, Haywood County wishes to develop response plans in case of drought or other emergency circumstances; and

WHEREAS, the governing bodies are committed to plan for the long term sustainability of the County's water supply.

NOW, THEREFORE, the governing bodies of the parties hereto have determined that in the interest of public health and welfare of Haywood County to request their aid through or participate in a "Inter-Regeneration Feasibility Study" for the purpose of assessing the stability of all systems involved with the understanding for study does not bind the parties to act on the recommendations of the study.

County Manager
 Bill Dorn

County Attorney
 Lynn M. Moore, III

J.W. "Kirk" Kirkpatrick, Chairman
 Haywood County Board of Commissioners

John Walker, Mayor
 Town of Clyde

Mike Roy, Mayor
 Town of Clyde

John Moore, Mayor
 Town of Waynesville

John Moody, Chairman
 Maggie Valley Sanitary District

Mike Roy, Mayor
 Town of Clyde

John Moore, Mayor
 Town of Waynesville

John Walker, Mayor
 Town of Clyde

Stephen Price, Mayor
 Town of Maggie Valley

Jim Fowles, Chairman
 Janssaka Sanitary District

215 North Elm Street • Weathersville, North Carolina 28786
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Request approval of the Haywood County Affordable Housing Strategy

Chairman Kirkpatrick recognized Task Force Co-Chair, Dona Stewart. Ms. Stewart stated that she was asked to speak on behalf of the task force, and recognized those in attendance. She explained that this was initiated earlier this year after a presentation from Mountain Projects Executive Director, Patsy Davis concerning the need for affordable housing in Haywood County. An assessment was done, and from that a strategy was developed. She noted that the task force benefited from the support of the community. She said that the plan is to begin a call to action to create opportunities expanding housing in the county, and asked for the approval of the strategy. She said that they found specific needs in the older population, and in the younger population where their wages do not allow housing, noting that there is limited rentals available in the county. Commissioner Ensley motioned to approve the Haywood County Affordable Housing Strategy as presented. Vice-Chairman Upton seconded and the motion passed unanimously.

Request approval of resolution to dissolve the Haywood County Affordable Housing Task Force

Chairman Kirkpatrick recognized County Manager, Ira Dove. Mr. Dove explained that the the task force had been formed with limited focus to do the strategy and recognized the hard work they had done. He explained that it will not be long before the Board will have a request to approve an advisory council and approval for partnerships in the community to move forward. He read the resolution to the Board.

The Board complimented the task force for their hard work, with Commissioner Ensley stressing the need for available land to develop this type of housing.

Commissioner Sorrells motioned to approve the resolution dissolving the Haywood County Affordable Housing Task Force. Vice-Chairman Upton seconded and the motion passed unanimously.



Request approval of the revised pay/benefit plan for school nurses

Chairman Kirkpatrick recognized HHSA Director/Asst. County Manager, Stoney Blevins. Mr. Blevins explained that the school nurses work when school is in session and off when it is out. He noted that there has never been a payroll plan for that. They are off eight weeks in the summer. This change will move them to a forty four week schedule. It will pay full wages for that time and will allow all benefits to stay the same. This is asking for approval for them to keep their insurance in the summer, which will be no additional cost to the County and to provide holiday pay while they are working. This will be more efficient for the finance audit and also for the nursing staff.

Mr. Dove agreed, noting that the staff will be paid for a little more holiday time.

Commissioner Sorrells motioned to approve the revised pay/benefit plan for school nurses as presented. Vice-Chairman Upton seconded and the motion passed unanimously.

Request approval of ordinances to add/amend/repeal ordinances to the Haywood County Code of Ordinances

Chairman Kirkpatrick recognized County Attorney, Leon Killian. Mr. Killian explained that during the past year, he has been working on reviewing all County ordinances. During the course of doing that, he has identified a number of those that have not been officially approved to the Code of Ordinances. Some have been amended and are listed for approval today. There are also some that need to be added to the Code. He explained that there are other ordinances that need to be repealed that are no longer applicable. These ordinances are now done by the state.

Vice-Chairman Upton motioned to approve the ordinance repealing previously adopted ordinances. Commissioner Ensley seconded and the motion passed unanimously.



Commissioner Rogers motioned to approve the ordinance to add/amend previously adopted ordinances to the Code of Ordinances, County of Haywood. Commissioner Ensley seconded and the motion passed unanimously.



Request approval of reappointments to the Adult Care Home Community Advisory Committee for Long Term Care

Chairman Kirkpatrick recognized County Manager, Ira Dove. Mr. Dove said that a recommendation from the ombudsman for Southwestern Commission Region A has been received requesting the reappointments of Christinea Haywood and Robena Russell to the Adult Care Home Community Advisory Committee for Long Term Care.

Commissioner Ensley motioned to approve the reappointments of Christinea Haywood and Robena Russell to the Adult Care Home Community Advisory Committee for Long Term Care. Commissioner Rogers seconded and the motion passed unanimously.

Request approval of reappointments to the Nursing Home Community Advisory Committee for Long Term Care.

Chairman Kirkpatrick recognized County Manager, Ira Dove. Mr. Dove explained that a recommendation from the ombudsman for Southwestern Commission Region A has been received requesting the reappointments of Joan Barris and Marjorie Bogart to the Nursing Home Community Advisory Committee for Long Term Care.

Commissioner Rogers motioned to approve the reappointments of Joan Barris and Marjorie Bogart to the Nursing Home Community Advisory Committee for Long Term Care. Vice-Chairman Upton seconded and the motion passed unanimously.

Request approval of reappointment to the Library Board of Trustees

Chairman Kirkpatrick recognized County Manager, Ira Dove. Mr. Dove explained that Ms. Whaley had been appointed to fill the unexpired term of Art Swartout, and has been recommended by the Library Board of Trustees to serve a first full term.

Commissioner Ensley motioned to approve the reappointment of Lorinda Whaley to the Library Board of Trustees. Vice-Chairman Upton seconded and the motion passed unanimously.

CLOSED SESSION

Vice-Chairman Upton made a motion to enter into Closed Session for:

Closed Session Minutes - G.S. §143-318.11(a)(1)

Personnel – G.S. §143-318.11(a)(6)

Attorney/Client Privilege – G.S. §143-318.11(a)(3)

Commissioner Rogers seconded and the motion carried unanimously.

ADJOURNMENT

The Closed Session for Closed Session Minutes - G.S. §143-318.11(a)(1) was postponed until the next Board meeting.

Chairman Kirkpatrick asked if there was any further business.

With no further business, Commissioner Rogers made a motion to adjourn the regular Board meeting. Vice-Chairman Upton seconded; the motion carried unanimously.

The time of adjournment was 11:42 a.m. The DVD is attached by reference to the minutes.

CLERK

CHAIRMAN

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